

BS"D

CKids Hebrew  
School- Reno

# Parent Handbook

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# Directors Letter

Dear Parents,

We are pleased to launch our brand new Ckids Hebrew School and couldn't be more excited!

We have looked far and wide to find engaging curriculum for all aspects of our program. We want Hebrew School to be fun and hope that your child will come in with a smile and leave humming a new Hebrew song.

Welcome to Ckids Hebrew School, where the values and tradition of Judaism are vividly brought to life in a fun and joyful way. The goal of our Hebrew School is to experience and deepen your child's Jewish knowledge through experiential classes, special activities and a cutting edge Hebrew reading program. Holidays, Jewish culture and prayers are embedded into our daily routine in a developmentally appropriate and creative way.

We view parents as partners in achieving those goals and encourage you to support your child on their Jewish journey. So whether that means helping them review their Hebrew or attending a family program, we invite you to be an active participant in our program.

Best wishes for a happy, healthy, and successful New Year! Please feel free to contact us with any questions that you may have.

Chana Sputz

Lead Teacher and Site Director

chanacunin@gmail.com

Sarah Cunin

Educational and Organizational Director

sarah@alephacademy.com

# Curriculum

CHS classes are fun and exciting with content and activities that are stimulating and interactive. Engaging activities like art and story-telling help your child increase their Jewish knowledge base in an enjoyable way. Our classes promote Jewish identity in the context of a vibrant community of co-learners. Students of Ckids Hebrew School are encouraged to take an active role in the leadership of the classroom. At Ckids Hebrew School, we want every child to shine!

## **Aleph Champ All Grades**

Learn to read Hebrew like a boss. This award-winning, karate-inspired curriculum helps students set goals, progress at their own pace, and bring Hebrew Literacy to life. A large portion of our school time will be focused on Hebrew reading.

## **Hebrew 10-13 year olds**

Students who complete the Aleph Champ program will be given a customized Hebrew reading and writing program. Aleph Champions are given opportunities to mentor our Aleph learners during our reading time.

## **Bereishit: The Story of My Life**

An invigorating curriculum that explores the vibrant history of the Jewish nation. Beginning with Adam and Eve and through the birth of the Jewish nation, students are taken on an immersive journey allowing them to use their creative mind and imagination.

Using educational tools such as theater, crafts, STEM and filmmaking, students will dive deep into Bereishit, the first book of the Torah. Students will connect to the themes of each story as this is their story too. This will build their own sense of belonging as they connect to their part of Jewish history!

## **Holidays are Special Days**

Prior to a holiday, we will spend class time learning about the significance, customs and celebrations that make each holiday unique. This hands-on approach will allow children to experience the holiday utilizing all of their senses.

# Philosophy

We strive to stress the beauty and warmth of Judaism and its Mitzvot, providing a learning experience in an atmosphere of joy and liveliness. We place particular emphasis on the inclusion of Jewish ethics and values. Mutual tolerance and respect for fellow human beings are taught as basic principles of faith.

# Extracurricular Activities

We offer more than just the weekly classes and have a host of other programs that supplement the Hebrew School experience for your child. Special family activities, Shabbat experiences, CKids events, and school contests all supplement our hands-on education that's packed with games, drama, and songs.

## **CKids Events**

CKids Clubs are kid and family events throughout the year. Open to the larger Jewish community, Hebrew School students get VIP priority to our CKids events.

## **JewQ Torah Competition**

Children in 150+ cities worldwide put their Jewish knowledge to the ULTIMATE test. Ask our Hebrew School staff about how to join this awesome competition, earn prizes and be eligible for an exciting end-of-year trip!

## **Tzivot Hashem**

By popular demand, after its success in Camp Gan Israel, children can participate in weekly mitzvah missions. This is an additional program that children can participate in from the comfort of their own homes.

# Health and Wellness

Health and safety are our priority. We follow all current state and Federal regulations regarding COVID-19. All students are required to have an Emergency Consent Form on file.

Communication is key to allowing us to help your child. Please let us know if there are any important changes in your child's health, such as allergies, vision, hearing, medications, etc. This will help us cater to his/her needs and make sure that their time at Hebrew School is successful.

Contagious Illness: Please do not send your child to school if they are sick. In the event of your child experiencing a contagious illness, please notify us immediately so that we can take the proper steps needed when dealing with a communicable disease.

**CKids Hebrew School** has someone certified in CPR/First Aid on the premises at all times.

In case of minor injury, we will treat the injury on site and inform the parents. For major injuries, G-d forbid, 911 will be called as well as the parents. In the event the parents/guardians cannot

be reached, the emergency contact on file will be contacted. If necessary, the child will be taken to the nearest hospital.

## Hebrew School Schedule

Classes are held Wednesday afternoons from 4:00-5:30pm. A calendar will be published each year with days that we are open and closed.

Class Schedule	Activity
4:00-4:10pm	Welcome Craft
4:10-4:25pm	Tefillah-Prayer
4:25-4:55pm	Aleph Champ
4:55-5:25pm	Snack Bereishit- The Story of My Life
5:25-5:30pm	Wrap Up and Goodbye Routines

## Virtual Hebrew School

If you would prefer to have your child attend Hebrew School virtually, we will be happy to recommend a variety of online Hebrew School programs for your child.

## Homework

Limited homework will be assigned. Homework will generally consist of Hebrew reading including an Aleph Champ review, reinforcement or completion of classroom work.

# Communication

Your child's happiness is our top priority. Communication between parents and staff is of utmost importance. If there are any issues that are bothering you or your child, please talk to us immediately so that we can address them.

Most communication will be done by email. Please check your email regularly and let us know if you are not receiving updates. You can also email our staff [ckidsnn@gmail.com](mailto:ckidsnn@gmail.com)

Should you need to contact our staff during school hours, please contact Sarah Cunin on her cell at 775-544-8456

# Drop Off/ Pick Up

Classes are Wednesdays from 4:00-5:30 pm. Please check the school calendar for days we are/not in session.

Please be prompt as classes will start on time. Children who are constantly late may be asked to relinquish their spot to another child. Drop-off and pickup is done at the front door. You can park in our parking lot and enter from the east side of the building. We ask that you do not park in a handicapped spot unless you have a designated placard.

# Halacha

Aleph Academy and Ckids Hebrew School adheres to the Code of Jewish Law. In all cases where there is a Halachic question, including questions of eligibility for a Bar or Bat Mitzvah, a Rav (Rabbinic authority) will be approached for proper counsel.

# Attendance

Regular attendance is crucial to your child's success in Hebrew school. There is a direct correlation between attendance and achievement, interest and attitude. We ask that your child comes on time so as not to disrupt your child's or the classroom's routine. If you are running a few minutes late, please let us know so we can plan accordingly. If your child will be missing more than one session, please let us know so we can help your child make up for any missed work. There is a limited amount of opportunity for private Hebrew tutoring, if you would like to utilize that for additional sessions or makeup work.

Adhering to the attendance policy will be greatly appreciated and will help your child get the most out of Hebrew school. Great attendance will be rewarded.

## Payment and Refund Policy

Tuition is based on an annual commitment. The cost for the year is \$600 and there is a \$50 registration fee. Fees can be paid in one or ten installments, by check or online with a credit card. Please note that should you choose to pay in 10 installments, you will be charged the 3.5% credit card processing fee. All payments are done through our website, [chabadnorthernnevada.com](http://chabadnorthernnevada.com) on our Hebrew School page. Tuition fees are non-refundable.

No child will be denied a Jewish education due to lack of funds. In the event that a family is experiencing financial hardship, please ask Sarah about a Hebrew School scholarship.

In the event that a child needs to be withdrawn from Hebrew School, an email should be sent to the director and there will be no further payments due. There are no refunds or credits for installments paid or for days missed due to illness, holidays, or family vacations.

## Supplies

- All supplies including textbooks and workbooks will be supplied by the school. Books should be treated with care and respect. There will be a \$10 charge for any lost Aleph Champ books.
- Please bring a penny or two for Tzedakah as we develop a commitment among our students to share with the less fortunate by donating a few pennies a day to charity. Parents are asked to provide the students with a daily coin for tzedakah.
- All students need a two pocket folder to transport homework and reading books to and from school.

## Hebrew at Home

Hebrew at Home is our at home Hebrew tutoring program which can be used for additional lessons or to make-up missed work. The fee is \$25 per 30 minute session. Hebrew at Home time slots are limited and on a first come basis.



# Behavior Management

Ckids Hebrew School believes in an environment of respect. All rules and policies stem from that.

Teachers will use positivity, gentle reminders and redirection as behavioral prompts. Any student involved in harmful and/or dangerous behavior to themselves or others, or destruction of property, will result in a conference between the director and the parents. The child can only return to our program once a behavioral plan is put in place.

## Bar and Bat Mitzvah

We believe that a Bar and Bat Mitzvah should be personalized. Attending Ckids Hebrew School is one step toward that. All Bar and Bat Mitzvah lessons are done one on one. Please speak to Sarah or Rabbi Cunin directly regarding a Bar/Bat Mitzvah at Chabad for your child.

## Snacks

Please send your child with a daily pareve or dairy snack and a water bottle. Fresh water is always available in the classroom.

## Parents as Partners

We believe in a strong parent/teacher partnership. Communication between parents and CHS is very important to ensure that Hebrew School is a meaningful and pleasant experience for your child.

We will be sending out weekly communication notifying you of upcoming events, important notices, and what your child has covered in class each week. Homework and other important information will be sent home with your child as well. Please check his/her folder for all of this important information

Photos of Chabad Hebrew School in action will be sent via email or posted on the website.

Should you have any questions or concerns regarding your child's performance and/or progress, please do not hesitate to contact our lead teacher, Chana Sputz.

# Helping Your Child Succeed

In order for our CHS program to be most effective, the home and CHS must work hand in hand and promote a close partnership. The following are a few suggestions:

- Practice makes perfect! Review materials will be sent home. Spend a few minutes each day reviewing the Hebrew letters, vowels and words.
- You are invited to participate in all of our programs to give your child a well-rounded Jewish education.
- Ask your child/ren how their day was, and what they learned. This will greatly encourage and help foster a strong Jewish identity and sense of pride in their Judaic and Hebrew studies.